

European School Bergen

FINANCIAL INFORMATION, SCHOOL YEAR 2026/2027

Please read the information carefully and contact the administration if you have any questions. The fees and reductions apply to pupils enrolled after 31 August 2013. If your child was enrolled before this date you should contact the administration for more information.

1. What are the school fees for 2026-27

Fees for the 1 st child	2026/2027	2027/2028 (incl. unpaid 26/27)
Nursery Cycle	€ 4.300,47	€ 4.524,66 (€ 4.681,99)
Primary Cycle	€ 5.913,21	€ 6.221,49 (€ 6.437,82)
Secondary Cycle	€ 8.063,46	€ 8.483,84 (€ 8.778,84)

Fees for the 2nd child (80% of the full fees)	2026/2027	2027/2028
Nursery Cycle	3.440,38	3.619,73 (€ 3.745,59)
Primary Cycle	4.730,57	4.977,19 (€ 5.150,26)
Secondary Cycle	6.450,77	6.787,07 (€ 7.023,07)

Fees from the 3rd child (60% of the full fees)	2026/2027	2027/2028
Nursery Cycle	2.580,28	2.714,80 (€ 2.809,19)
Primary Cycle	3.547,93	3.732,89 (€ 3.862,69)
Secondary Cycle	4.838,08	5.090,30 (€ 5.267,30)

- There is no registration fee.
- The school fees are set by the Board of Governors in Brussels. For 2026/2027 the school has chosen to limit the increase to 2,5% instead of 6,25%. The difference between the 2,5% and 6,25% for 2026/2027 has to be claimed in 2027/2028 on top of the fees for 2027/2028. Please see the fees in the table above between brackets. (2025-05-M-5-en-3_Memo School fees)
- There are fee reductions of 20% for the second child, and 40% per child from the third child onwards. This applies to siblings living in the same household.

Example:

Family A has 3 children – one in the secondary who started in 2025. One in primary who started in 2025 and one in the nursery who will start in September. The school fees are as follows:

Child 1, secondary – 8.063,46

Child 2, primary – 4.730,57 (20% reduction)

Child 3, nursery – 2.580,28 (40% reduction)

2. When should the school fees be paid?

- An advance payment of 25% of the school fees has to be paid before 30th June for the following school year. **Advance payments are not refundable.** An invoice will be sent by the 31th of May at the latest.
- This payment is a condition for registering in the pupils' administration. Anyone who has not paid by 30th June will be considered as not registered.
- The remaining 75% of the school fees (and additional costs) are invoiced in September/October and must be paid **within one month** of the invoice date and by the 30th of November at the latest. Additional costs (see page 4 and 5) not yet invoiced in September/October will be invoiced as soon as possible and must be paid within one month.
- If you cannot pay the remaining 75% within a month, you can pay in 4 instalments (18,75% each starting from November until February of the next calendar year). Please send an e-mail to BER-schoolfees@eursc.eu for requesting payment in instalments.
- As of school year 2026-2027 direct debit is no longer possible. If you wish to pay in 4 instalments you need to execute the four payments yourself, preferably via standing order.
- If circumstances prevent you from paying on time, please contact the administration as soon as possible by sending an e-mail to BER-schoolfees@eursc.eu.

3. Are fee reductions possible?

- A family with a low income can request a reduction of school fees directly upon receipt of the invoice.
- The reduction of max. 75% will be determined by a formula set by the Board of Governors.
- Please contact the administration for an application form and to inform if your family income qualifies for a reduction (by phone 072-5890109, or by email to BER-schoolfees@eursc.eu).
- You are required to send your application form within **fourteen days to BER-schoolfees@eursc.eu**.
- If we have not received an application within fourteen days, the complete school fees must be paid within 30 days of the invoice date.
- For the reduction you will receive a credit note. The remaining amount to pay for school fees after reduction must be paid within 30 days of the date of the original invoice.

4. What school fees do I have to pay if my child starts or leaves during the school year?

Admissions after the start of the school year.

If pupils are admitted after September, a reduction in school fees applies:

- A 10% reduction in school fees applies from November (i.e. you are liable to pay 90% of the normal school fees) and each month later attracts a reduction of 10% per month.
- Pupils who begin in June/July, pay only 25% of the school fees.

Departures before the end of the school year.

- A reduction in school fees also applies if pupils leave the school before the end of the year.
- If a pupil departs in September/October only 25% of the school fees must be paid.
- This applies only to the school fees. Other costs (e.g. insurance, photocopying etc. have to be paid in full for the whole of the school year).

The table below shows the school fees if a child starts or leaves during the school year:

	Admission of a new pupil School fees payable in %	Early departure of a pupil School fees payable in %
Sept/Oct	100%	25%
November	90%	30%
December	80%	40%
January	70%	50%
February	60%	60%
March	50%	70%
April	40%	80%
May	30%	90%
June/July	25%	100%

Example:

1. A pupil starts school on the 1st of December. The parents receive an invoice for 80% of the normal school fees.
2. A family moves in May and the children leave the school on the 15th of May. The amount of 90% of the school fees is applicable for the school year and therefore 10% will be repaid.

If only one of your children arrives or leaves this will have an effect on your school fees. Reductions will be recalculated. For questions please send an e-mail to BER-schoolfees@eursc.eu and the administration will contact you.

What other costs are there?

In addition to the school fees, parents are also asked to pay for the following:

a. SCHOOL INSURANCE

- Payment of school insurance is obligatory, following article 33 of the General Regulations of the European Schools.
- A fee of € 5,00 per year is charged for each child.
- The school insurance is an additional insurance to cover accidents and liability during the journey to and from school, the school day and all out of school activities, organised by the school. Damage to school property is excluded from the school insurance. For more information about what the insurance covers please contact the administration via e-mail BER-schoolfees@eursc.eu.
- Parents/guardians must first submit the claims through insurance already held by the parents/guardians.
- Parents can claim any outstanding costs not redeemed via the school insurance. To be considered is the excess ("own risk"). This additional school insurance is not a substitute for normal family insurance. Parents/guardians are strongly recommended to take out a family insurance policy to cover statutory liability and sickness/injury costs.

b. EXAMINATION FEE

- The examination fee for Baccalaureate candidates will be charged at the beginning of the school year. The examination fee is € 108,10.
- Pupils who take an extra BAC written examination will pay an additional amount of € 40,50.
- Students will in future pay a fee set according to the workload involved for the careers teacher in processing each application: €260 (4 periods or more of work) or €130 (2 periods or more of work). A charge shall be made for each additional application.
- These fees have been set by the Board of Governors of the European Schools. (2015-05-D-12-en-50.2 Arrangements for implementing the European Baccalaureate Regulations 2027 + memorandum careers guidance - 2019-04-M-2-en (002)).

c. PHOTOCOPYING COSTS

A contribution from parents for photocopying costs will be charged:

Contribution for the school year 2026/2027:

Nursery Cycle	€ Nil
Primary Cycle	€ 20,03
Secondary Cycle	€ 40,08

d. LOCKER

Secondary pupils are assigned a locker. There is a charge of € 5 for rent.

e. BOOKS

Primary Cycle

- The school will buy most of the books and educational equipment. The amounts per pupil per school year will be € 90 for the English and French section. An amount of € 120 will be charged for the Dutch section due to the different approach for the educational resources.
- Intermath booklets are only available at the school and will be invoiced separately.
- The books for Language 2 and Swals pupils must be bought separately in coordination with the teacher.

Secondary Cycle

- Secondary Cycle pupils have access to an electronic booklist (see website of the school).
- The parents are responsible for ordering and purchasing the books and all materials/devices mentioned in the booklist.
- For some subjects the school will take care of the books/equipment. This is indicated on the book list. In such cases the costs will appear on the invoice or will be charged as soon as possible during the school year.
- Your attention is drawn to the annual book market, where second-hand books can be bought and sold, although you should check that the books are the same as on the booklist (including the same edition) and that they can be used properly (completed workbooks are not acceptable, for example).

f. SCHOOL TRIPS/EXCURSIONS

- In Nursery we foresee 2 school trips per school year as well as approx. 2 activities/ workshops in school provided by external companies (total budget: 100 €).
- In Primary (P1-P5) we foresee approx. 3 school trips per school year (total budget: 85 €).
- The 5th year pupils of the primary cycle go on a residential trip.
- Pupils in the secondary cycle go on several residential school trips depending on the school year and subject. The maximum amount is set at € 750 by the SAC meeting. You will receive a separate invoice during the school year as soon as possible after the trip.
- The costs of the above-mentioned excursions in the nursery and primary cycle and residential school trips will be charged, if possible, at the beginning of the school year with the school fees.
- Residential school trips organised by other European Schools like Eurosport and FAMES are paid by the school (until further notice).
- Most of the classes of the secondary cycle go on organised excursions and have extra-activities throughout the school year. For these activities and these excursions you will receive a separate invoice during the school year.

g. EXTRA-CURRICULAR ACTIVITIES

- The Parents' Association organise a number of extra-curricular activities related to Arts, Sports, Music and Languages.

- Full information about the programme and payment procedures are available on the website of the Parents' Association: <https://europeanschool-parents.nl/>

5. Links to relevant documents

For more information about the obligations of parents, please see Chapter IV, and in particular Article 29, of the General Rules of the European Schools.

This can be found on the website of the European Schools, www.eursec.eu, under "Official Texts" or by following the link below:

<https://www.eursec.eu/BasicTexts/2014-03-D-14-en-14.pdf>

The appeal and complaints procedure are explained in the following link:

<https://www.eursec.eu/en/Office/complaints-board>

6. Consequences of Default

In accordance with Article 29 of the General Rules, the pupil's legal representative(s) undertake to pay the school fees fixed by the Board of Governors within the time period set for payment. Failure to fulfil these payment obligations carries the following consequences:

- **Removal from the roll**
If school fees, including mandatory advance payments for the following year, remain outstanding or have not been paid in full by the end of the school year in July, the pupil shall be deemed to have been struck off the roll.
- **Refusal of Admission**
A pupil struck off the roll for non-payment will no longer be admitted to the European Schools as from the beginning of the following school year.
- **Withholding of certificates**
The formal school attendance certificate will not be issued until all outstanding invoices have been paid in full.
- **Debt Recovery and Legal Action**
If an amount receivable is not recovered within the time limit set for payment, the school will safeguard its financial interests by initiating a formal recovery procedure. This procedure shall involve recourse to legal proceedings and/or the engagement of professional services to recover the sum owed, including any applicable default interest.